



Dedman School of Hospitality Professional Golf Management Major Fall 2008

POLICIES & PROCEDURES

Mission Statement

The mission of the Florida State University PGA/PGM (Professional Golf Management) program is to enable students to acquire the skills and knowledge base to become successful leaders in the golf industry with a degree in Hospitality from the College of Business and a membership election in the Professional Golfers Association of America. This is accomplished by providing high quality University instruction in combination with valuable industry work experiences for a comprehensive and unparalleled educational program.

A. Admission, Enrollment, Retention – Students Must:

- Meet all FSU requirements for incoming freshmen
- Provide verification of a 12 handicap or lower
- Attempt the PAT every semester until passed (preferred prior to admissions)
- Enroll in the PGM Program at the Dedman School of Hospitality with the PGM Director
- PGM Enrollment form required
- Must begin PGA/PGM curriculum in the freshman year
- Must maintain a 2.9 grade point average to remain in program
- Must maintain the code of conduct and ethics as described in the PGM Constitution and Bylaws
- Must maintain cohort status

B. Transfer Policy:

- Any student applying to enter the PGM Major must first meet all Florida State University and College of Business requirements. Transferring students will be entering the Dedman School of Hospitality and applying for acceptance into the PGM Major. Each transfer student will be reviewed on a case-by-case basis. If accepted, all transferring students will be required to meet the same standards as existing PGM Students, including but not limited to; 16 months of supervised and approved internships, pass the Player Ability Test (PAT) and successfully complete Levels 1, 2, and 3 of the PGA/PGM Program. A student transferring into the PGM Major at the beginning of the junior year (e.g. after receiving an AA degree from a Florida Community College) should expect to be a student at FSU for at least 3 1/2 additional years to complete the PGA required curriculum.

Students requesting to transfer from another PGA accredited PGM school will need a written letter of recommendation from the PGM Director of that school.

C. Citizenship Requirements:

- To enter the PGM Major at FSU, an individual should be either a USA citizen or a resident alien. We will look at each international application on a case by case basis. US Citizenship is required to become a PGA of America Member.

D. PGM Requirements:

➤ Graduation requirements:

- Pass Player Ability Test
- Complete 16 months of approved and monitored internships
- Completion of Levels 1, 2, & 3 Checkpoints of the PGA/PGM curriculum
- Complete all PGM academic requirements of FSU, College of Business, and Dedman School of Hospitality

➤ Time Line:

- Upon acceptance into the PGM Major, each student will be required to remain with their same class as a separate “cohort” for matriculation through the PGA/PGM requirements including Checkpoints. Students having emergency or special circumstances that require them to alter their schedule must have approval from the PGM Director in writing and must submit a written plan incorporating the steps and schedule to catch up with their cohort. If this plan is not followed as approved by the Director the student is subject to dismissal or expulsion from the PGM major. Students must complete all requirements within an eight year timeline from inception into the program for election to PGA membership.

➤ PGM Club:

- Join and actively participate in PGM Club meetings and activities

➤ Communications:

- Most of our communication is through university e-mail, all students are responsible for checking their e-mail often in order to keep up with our PGM communications
- Checking the bulletin board and newsletters
- Meeting and counseling with the PGM Director and Internship Coordinator
- Keeping the PGM Director informed as to address, phone, fax and email address and academic status

➤ PGM Private Range Program (see page 10 for details):

- All PGM Students are required to enroll in the PGM Range Program and follow the Player Development Program until they pass the PAT. The Range and Player Development Program are optional for juniors and seniors that have passed the PAT.
- PGM Students must have their PGA Card and PGM Golf Bag with them to use the PGM range

➤ PGM Student demeanor and attire:

- PGM Students should look and act like professionals when using any of our FSU golf facilities (see page 10 for details).

➤ PGM Golf Bags:

- The price for the PGM personalized golf bag is included in the freshman PGM fee.

E. Dedman School of Hospitality Requirements:

- Academic requirements:
 - Be accepted by the College of Business at the beginning of the junior year
 - 2.90 GPA – 2008 & 2009 Academic Years
 - Must take the following PGM specific courses, Please see Addendum A & B on Page 11
 - First Year Fall- HFT 4930 - Orientation to PGM – 1 credit hour
 - First Year Spring- HFT 4930 - Introduction to PGM - 1 credit hour
 - First Year Summer HFT 4930 – PGM Internship 1(3 months)– 1 credit hour
 - Third Year Fall HFT 22XX Intermediate PGM 1 credit hour
 - Second Year Summer HFT 4930 – PGM Internship 2 (3months) – 1 credit hour
 - Third Year Fall HFT 3354 - Agronomy - 3 credit hours
 - Third Year Summer HFT 4930 – PGM Internship 3 (3 months)– 1 credit hour
 - Fourth Year Fall GEB 3213 – Business Communications – 3 credit hours
 - Fourth Year Fall HFT 3277 - Club Management - 3 credit hours *Elective, not required
 - Fourth Year Fall HFT 42XX – Advanced PGM – 1 credit hours
 - Fourth Year Summer HFT 4930 – PGM Internship 4 (7 Months) – 1 credit hour
- PGM Students must maintain academic and PGA/PGM requirements to participate in the PGM internship program, golf course privileges and club activities.
 - Students not meeting these requirements will be put on probation and must submit a written plan with specific goals to the Director for approval
 - If “substantial” progress is achieved in the eyes of the Director, individual activities and privileges will be reinstated
 - If a student remains on probation for two consecutive semesters, they will face the possibility of suspension or dismissal from the Major
- Actively participate in PGM activities:
 - Take PAT each semester (3 times per year) until passed (this includes the summer semester)
 - PGM Club
 - Meetings
 - Field trips (i.e. trade shows, tournaments)
 - Regular practice and use of Player Development Program to improve golf skills
 - Weekly tournaments
 - Seminars
 - PGA Seminars and Checkpoints
- Complete the PGA/PGM Requirements (see pages 6&7 for detail) – Students must:
 - Meet academic requirements to participate in the PGM Internship Program as outlined above
 - Complete 16 months of approved and verified internships according to the Intern Manual and the PGA/PGM requirements (see page 6)
 - Satisfactorily complete PGA/PGM Work Experience Kits and assignments on schedule and review Work Experience Kit with PGM Director and/or Internship Coordinator prior to the end of each semester and at the end of each internship completed (see pages 6&7)
 - Complete Levels 1, 2, and 3 Checkpoints (see Pages 6&7)
 - Pass the PAT (see page 6)
 - Attend required fall semester welcome back meeting to discuss your work experience and share your views with your fellow students and our PGM Staff.
 - Attend an annual advisory review at the beginning of each fall semester with program director or internship coordinator to review student’s progress in program and insure student maintains cohort status.

PGM program example schedule based on a 4 ½ year curriculum (See attached curriculum sheets for specific courses)

(Recommended approach)

First Year

Fall

15 credit hours
Internship Meeting - Mandatory for all PGM students
*HFT 4930 Orientation to PGM
Identify preferred internship sites

Spring

15 credit hours
*HFT 4930 Introduction to PGM
Select internship site and complete Work Experience Agreement by **April 13**

Summer

*HFT XXXXr PGM Internship – Minimum 3 months full time
Attempt PAT each semester until passed

Second Year

Fall

15 credit hours
*HFT 2XXX Basic Skills for Professional Golf Management
Internship Meeting - Mandatory for all PGM students
Complete Level 1 Work Experience books and hand in to Coach Lanford
Identify preferred internship sites

Spring

15 credit hours
*HFT 22XX – Intermediate PGM 1
Level One Checkpoint/Level Two Seminars (required on schedule)
Select internship site and complete Work Experience Agreement by **April 13**

Summer

*HFT XXXXr PGM Internship – Minimum 3 months full time
Attempt PAT each semester until passed

Third Year

Fall

15 credit hours
Internship Meeting - Mandatory for all PGM students
Hand in completed Level II Work Experience Kit to Coach Lanford

*HFT 3354 Agronomy Course
Identify preferred internship sites

Spring

15 credit hours
Level Two Checkpoint
*HFT 32XX Intermediate PGM 2
Select internship site and complete Work Experience Agreement by **April 13**

Summer

*HFT XXXXr PGM Internship – Minimum 3 months full time
Attempt PAT each semester until passed

Fourth Year

Fall

15 credit hours
HFT 3277 Club Management – Elective, not required but suggested
Internship Meeting - Mandatory for all PGM students
Identify preferred internship sites

Spring

15 credit hours
** Take HFT 4941
*HFT 42XX Advanced PGM
Select internship site and complete Work Experience Agreement by **April 13**

Summer

*HFT XXXXr PGM Internship – 7 months (or amount necessary to reach 16 total months) full time
Attempt PAT each semester until passed

Fifth Year

Fall

Complete required internship
Level 3 Checkpoint
Graduation from FSU (120 credit hours completed)
Apply for PGA Membership at end of internship

PAT must be passed before graduation

* These courses are required of all PGM majors as specified in the curriculum above.

** ALL PGM students are required to register for HFT 4941. The course is zero hours, but the university will charge each student for 1 hour. The 16 months of internship cover the 1,000 work hours required for this course. This is a **REQUIRED** course to graduate!

*** HFT 3949 is a non-credit internship course; this is required to maintain your status as an FSU student until graduation. You cannot miss two consecutive semesters and remain registered as an FSU student.

F. PGA Requirements - must:

- Be registered with the PGA by the PGM Director
- Pass PAT (requirement of membership)
- Must participate in Player Development Program including the range program and the special Seminole golf privileges until passing the PAT and attaining Junior or Senior status as PGM student.
- Participate in all PGA/PGM self study courses, instructor-guided seminars, and on-the-job work experience activities
- All students entering the program in each class are required to follow the same schedule for completion of the Work Experience Kits and the 3 Checkpoints.
- Must successfully complete Levels 1, 2, and 3 as a requirement for graduation as a PGM Student.
- Complete 16 months of approved and monitored internships
- Attend special programs offered such as; club repair, model golf shop operations etc.
- Complete PGA/PGM approved electives

PGA/PGM

The PGA/PGM programs are a three-level program consisting of seminars, knowledge base instructor guided PGA/PGM courses, work experience activities, and testing. All of the courses fall in one of three categories focusing on the primary responsibilities of golf professional: the people, the game and the business.

- **Knowledge Base, Instructor Guided Courses**
Instructor guided courses employ a combination of reading assignments, videotaped material, learning activities and work experience assignments. Most manuals contain Self-Check sections and practice tests. These self-administered tests help you learn the course material, assess your progress with the course and prepare for the knowledge and skill tests at the checkpoint.
- **Elective Courses**
Elective courses in the PGA/PGM focus on specific interests and provide you with a flexible approach to completing the program requirements. In addition to the electives delivered in an instructor guided format, there are two electives available, which are conducted by organizations outside of The PGA.

Internship Requirements and Process

- All PGM students must complete 16 months of supervised approved internships according to the PGM Program schedule (see previous pages)
- Internships will only be counted when the following process and procedures are accomplished;
 1. Students meet with the internship coordinator in fall semester to discuss internship possibilities.
 2. Students must choose an internship at an FSU PGM approved facility.
 3. A Work Experience Agreement form must be filled out and signed by student and Internship Coordinator and sent to the internship facility for approval and signature by golf professional on site. This form needs to be completed with all signatures required and on file in the PGM office prior to student beginning internship.
 4. Students must attend an internship meeting with Internship Coordinator in the spring semester to discuss last minute details, collect required internship work experience and evaluation forms and review necessary requirements for internship completion.
 5. Must have completed the internship with required hours (full time) and satisfactory ratings by golf professional
 6. The following forms must be completed while onsite at the end of the internship and returned to the PGM office at the beginning of the next semester:
 - Exit Evaluation – to be filled out by student’s internship supervisor
 - Student Evaluation – to be filled out by studentThe student and supervisor should discuss both evaluations together as part of the process
 7. Students meet with internship coordinator upon returning to school the following semester to complete a post internship review and to discuss cohort status and requirements that need to be met for current semester.
- We recommend each student have at least three different internship experiences with at least one required green grass experience. Students will be allowed to intern a maximum of two times at one facility (setting). However, job responsibilities for the two internships at the same facility must be different in nature.
 1. Private country club/golf club operation
 2. Public daily fee golf operation
 3. Resort golf operation

PGA/PGM Program

- Level One:
 1. Attend Level One Orientation (conducted on campus by director and internship coordinator)
 - a. Orientation - PRO
 - b. Develop personal PGA/PGM plan
 2. Core Course Topics
 - a. Constitution
 - b. Rules of Golf
 - c. Tournament Operations
 - d. Golf Car Fleet Management
 - e. Introduction to Teaching
 - f. Golfer Development Programs
 - g. Golf Club Design & Repair
 - h. Career Enhancement
 3. Level 1 Checkpoint (conducted on campus by PGA faculty)
 - a. Knowledge Tests
 - b. Skills Simulations
 - c. Work experience interviews
- Level Two:
 1. Seminars (conducted on campus following Level One Checkpoint by PGA faculty)
 - a. Analysis of the Swing
 - b. Business Planning & Operations
 - c. Customer Relations
 2. Knowledge Base Electives
 - d. Business Communications
 - e. Turf Grass Management
 - f. PGA/PGM Electives *
 3. Level 2 Checkpoints (conducted on campus by PGA faculty)
 - a. Knowledge Tests
 - b. Skill Simulations
 - c. Work Experience Interviews
- Level Three: (must be successfully completed for graduation as a PGM student)
 1. Seminars (conducted on campus following Level Two Checkpoint by PGA faculty)
 - a. Swing Concepts of Teaching
 - b. Merchandise & Inventory Management
 - c. Supervising & Delegating
 2. Knowledge Base Electives
 - a. Food and Beverage Control
 - b. PGA/PGM Electives*
 3. Level 3 Checkpoints (Will be conducted at PGA University Port St Lucie)
 - a. Knowledge Tests,
 - b. Skill Simulations
 - c. Work Experience Interviews
 - d. Final Experience
 1. Employment Interview
 2. Challenge-Response Presentation
 3. Graduation

PGA/PGM™ graduates must earn 36 credits to be eligible for membership in the PGA.

- **Effective 6/17/03**--Students who graduate from PGA/PGM™ colleges/universities after completing Level 3 of the program, the Playing Ability Test (PAT) and 16 months of approved internship will qualify for immediate membership.

Credits will be awarded as follows:

- 12 credits for college degree
- 16 credits for completion of the PGA Professional Golf Management Program
- 6 credits for completion of all membership requirements
- 2 credits for attending 2 national workshops hosted by the PGA Career Services Department

PGA/PGM Electives*

<u>PGA Electives</u>		<u>outside Electives</u>
Golf Course Design	Golf Range Management	First Aid & CPR
Golf Facility Design	Caddie Program Management	Public Speaking

PGM students must pass checkpoints before proceeding to the next level

**Required to complete two electives, one of which must be a PGA Elective*

Students entering Fall 2004 and forward:

These students are required to complete the following as noted above:

- 1) Pass the PAT
- 2) Complete all 3 levels of the PGA PGM program
- 3) Complete 16 months of internship

Once these (and all academic requirements) have been met, the student is eligible to graduate with the PGM designation. By having all PGA requirements completed and graduating with the designation, these students are eligible for direct election to the PGA of America upon eligible employment. (They must still fill out a PGA Membership Application).

For students Fall 2004 and forward not completing all requirements:

Any student not completing the PAT, all 3 levels of the PGM program and/or 16 months of internship by graduation is NOT eligible to graduate with the PGM designation on the diploma. These students would receive the Business/Hospitality academic degree from Florida State. (And they would be reported to PGA as a dropped student receiving a 4-year degree)

These students will receive 12 credits toward membership (of the required 36) for completing a 4-year college degree. However, they DO NOT receive credit for any of the internship experience completed.

These students would be required to:

- 1) Become eligibly employed
- 2) Register into the PGA apprentice program
- 3) Pass the PAT (if not already completed)
- 4) Complete any of the missing PGM levels (if not already completed)
- 5) Work 24 months in a position of eligible employment (This 24 + 12 for the college degree equals the 36 credits required by the PGA Constitution).

NOTE:

All of these requirements must be completed no more than 8 years from the students first day of enrollment into the Florida State PGM program. If the student does not complete the requirements in 8-years and still wishes to become a PGA member, he/she would be required to start over in the PGA's PGM Apprentice program (offered at Port St. Lucie).

PGA/PGM Annual Costs

Approximate costs for PGA/PGM materials, books, fees and activities:

- First Year - Payment required in September of freshman year \$1,250

Fee includes:

- Level 1 Books and Materials
- Player Development
- PGM Golf Bag
- PGM Shirt
- Golf Privileges
- PGM Range Fee
- Other PGM Expenses
- PGM Club Dues

- Second -Year - Payment required in September of sophomore year \$1,700

Fee includes:

- Level 1 Checkpoint Fees
- Level 2 Seminars, Books and Materials
- Player Development
- PGM Golf Shirt
- PGM Range Fee
- Golf Privileges
- PGM Club Dues
- Other PGM Expenses

- Third Year - Payment required in September of junior year \$1,700

Fee includes:

- Level 2 Checkpoint
- Level 3 Seminars, Books and Materials
- Player Development
- PGM Golf Shirt
- PGM Range Fee*
- Golf Privileges*
- PGM Club Dues
- Other PGM Expenses

- Senior Year** - Payment required in September of senior year \$500

**** (Level 3 Checkpoint is at Port St Lucie, the cost of \$1,600 is paid by each student direct to the PGA, this fee includes Final Experience, airfare, lodging and meals.)**

Fee includes:

- PGM Club Dues
- PGM Golf Shirt
- PGM Range Fee
- Golf Privileges
- Other PGM Expenses

- 5th Year Seniors \$0.00

- On final internship

These prices are estimates based on the latest information from the PGA & FSU, are **non refundable** and subject to change.

PGA/PGM Scholarships

Scholarships are available for PGM students each year by various golf and hospitality industry related foundations and entities including the PGA Foundation and the Dedman Endowment. Applications will be provided to all PGM students as they become available. Scholarships are awarded based on the criteria mandated by each individual scholarship. Please see a PGM staff member for more information. Scholarship awards will be announced and made available for the semester following the application deadline and may be used toward tuition or program fees.

PGM Golf and Private Range Privileges at Don Veller Seminole Golf Course:

- Students must be registered full-time in the PGM major and approved by the Director and listed on the PGM list supplied to the golf course each semester
- The price for unlimited golfing privileges is included in the PGM annual fee.
- See PGM Membership below for Special golf privileges at Seminole Golf Course
- PGM students must have their PGA card and PGM golf bag with them while using our private range
- PGM students are expected to act and dress as professionals when using the range and golf course, this means collared golf shirt or golf mock turtle or turtle neck shirts (**tee shirts or other sport style shirts are not permitted**) Bermuda type shorts or golf slacks and golf shoes or suitable athletic shoes. Not tee shirt, or flip-flops!
- The range price is included in the annual PGM fee.
- All PGM students that have not passed their PAT are required to participate in the range program and player development program.
- Students must maintain academic requirements to participate in the range and golf course privileges
- These privileges are for PGM students ONLY (family, friends, spouses or significant others are not included); abuse of this privilege will result in the suspension and elimination of the privilege.
- The range is open 7 days a week for PGM student use. There will be occasions determined by weather, maintenance practices and golf team requirements when the range may be closed. Signs will be posted and email messages will be sent to PGM students on these occasions. When students are using the range and it is not staffed and balls are not placed then students will need to hit their own practice balls and pick them up.
- The range is open weekdays from 11 AM until 6 PM stocked with yellow practice range balls; the balls are picked up by range staff. PGM students are welcome to use the range at other times except when maintenance personnel are on the range. Please do not hit balls when you see any maintenance staff on the range. Monday mornings the range is closed until 11 AM for scheduled maintenance procedures.
- PGM students are golf professionals and should act in accordance with accepted golf professional standards at all time when using the range. This means you should leave the range looking better than you found it by hitting in designated areas, sanding all divots, picking up all balls and picking up all trash.
- If you observe any unusual activity or individuals on the range that you do not believe belong there, please alert the PGM staff or the Golf Coaches immediately. Do not correct or confront individuals on your own. If PGM staff or Golf Coaches are not available please report any unusual activity or individuals to the Seminole Golf Professional on duty.
- Please follow the instructions and requests of any Seminole Golf Course staff, PGM staff or FSU Golf Coach Staff without question. If you want or need clarification on any matters of this nature please see the PGM Director.

PGM Seminole Golf Course Membership

UNRESTRICTED TIMES

- May walk free of charge after 10am Monday – Thursday.
- May play for cart fee only 12pm-4pm on Friday, Saturday, Sunday, & Holidays.
- May walk free of charge after 4pm Friday, Saturday, Sunday, & Holidays.
- Tee times may be made 24-hours in advance for the above times.

RESTRICTED TIMES

- Restricted times are:
 - Before 10:00am Monday – Thursday.
 - Before 12:00pm Friday, Saturday, Sunday, & Holidays.
- Play during the restricted times will result in the student being charged green fees at the student rate. Cart fee is mandatory prior to 4pm on Friday, Saturday, Sunday, & Holidays.
- PGM Students may play for free of charge during the restricted times on a space available basis.
 - Space available basis is defined as absolutely no advance tee time being made. PGM Students will be placed on a Stand-By list once they arrive at the course and inform the pro shop staff in person of their intention.

*** Cart fee when required or desired is \$16 per 18-holes.

PUBLIC RANGE BALLS ARE NOT INLCUDED IN THIS MEMBERSIP!

Addendum A

Policy for PGM students entering the major on or prior to fall of 2004

We changed our curriculum requirements for the PGM major as of the fall of 2005. The class formerly offered HFT 4930r Professional Golf Management was a 3 credit hour class required of all PGM students in the fall of their sophomore year. We no longer offer HFT 4930r and have replaced it with the following 1 credit hour courses:

HFT 2352 Introduction to PGM	1 credit hour – to be taken in the fall of sophomore year
HFT 3353 Intermediate PGM	1 credit hour - to be taken in the fall of junior year
HFT 3355 Advanced PGM	1 credit hour - to be taken in the fall of senior year

For those students that have taken HFT 4930r, passed Level 1 Checkpoint and are preparing for Level 2 or Level 3 checkpoint we would strongly encourage you to take HFT 3353 for Level 2 and or HFT 3363 for Level 3. These courses were developed and added at the request of the PGA to help prepare you for your checkpoint for Level 2 & 3. These classes will assist you in finalizing your Work Experience Kits and help insure success in your pursuit of passing the next level. If you decide not to enroll in these classes you will need to provide a written plan to me detailing your plans to prepare for the Level 2 and/or 3 Checkpoints.

Addendum B

Policy for PGM students entering the PGM major fall of 2007

The PGM courses required to meet the graduation requirements of our major are as follows:

- First Year Fall- HFT 4930 - Orientation to PGM – 1 credit hour
- First Year Spring- HFT 4930 - Introduction to PGM - 1 credit hour
- First Year Summer HFT 4930 – PGM Internship 1(3 months)– 1 credit hour
- Second Year Fall HFT 2XXX - Basic Skills for PGM - 1 credit hour
- Second Year Spring HFT 22XX Intermediate PGM 1- 3 credit hour
- Second Year Summer HFT 4930 – PGM Internship 2 (3months) – 1 credit hour
- Third Year Fall HFT 3354 - Agronomy - 3 credit hours
- Third Year Spring HFT XXXX Intermediate PGM 2 – 3 credit hour
- Third Year Summer HFT 4930 – PGM Internship 3 (3 months)– 1 credit hour
- Fourth Year Fall HFT 3277 - Club Management - 3 credit hours *Elective, not required
- Fourth Year Spring HFT 42XX – Advanced PGM – 3 credit hours
- Fourth Year Summer HFT 4930 – PGM Internship 4 (7 Months) – 1 credit hour

Students that entered the major prior to 2007 are recommended to follow the new requirements but are not required to do so. Please see the PGM Director for academic and PGM counseling related to the PGM curriculum.



Dedman School of Hospitality
Professional Golf Management Major
Policies & Procedures
Fall 2007

Signature Page

I _____ have carefully read and
Student's name (please print)

Agree to abide by the Policies and Procedures as stated on the previous pages. It is understood that all stated requirements of the Program listed below must be met in order to graduate with a PGM degree designation and election to PGA membership.

1. Be registered with the PGA by the PGM Director
2. Pass PAT (requirement of membership)
3. Must participate in Player Development Program including the range program and the special Seminole golf privileges until passing the PAT and attaining Junior or Senior status as PGM student.
4. Participate in all PGA/PGM knowledge based courses, instructor-guided seminars, and on-the-job work experience activities
5. All students entering the program in each class are required to follow the same schedule for completion of the Work Experience Kits and the 3 Checkpoints and maintain cohort status.
6. Must successfully complete Levels 1, 2, and 3 of the PGA/PGM curriculum as a requirement for graduation as a PGM Student.
7. Complete 16 months of approved and monitored internships
8. Attend special programs offered such as; club repair, model golf shop operations etc.
9. Complete PGA/PGM approved electives
10. Must complete all requirements above within an eight year timeline from inception into program for election to PGA membership.

Student Signature

Date

Director Signature

Date